

**Foundations of the Nonprofit Sector
(MPAD-6310)**

(Revised 6/10/2021)

SYLLABUS

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Class Schedule: Mondays, 5:30 p.m. to 8:50 p.m., Zoom

MPAD 6310: Foundations of the Nonprofit Sector (3 Credits)

This course is about the foundations of the nonprofit sector. The course provides student with a survey of the history, culture, and legal foundations of the nonprofit sector, and examines current policy issues confronting nonprofit organizations in various sub-sectors. The course also identifies key concepts and definitions, and examines the scope and relationships between the nonprofit, for profit and government sectors.

Zoom Class Schedule

- Week 1: May 24, 2021 05:30 PM
- Week 2: May 31, 2021 [Memorial Day, No Class]
- Week 3: Jun 7, 2021 05:30 PM
- Week 4: Jun 14, 2021 05:30 PM
- Week 5: Jun 21, 2021 05:30 PM
- Week 6: Jun 28, 2021 05:30 PM

Zoom Link:

- <https://uncc.zoom.us/j/98649538027?pwd=WjZLZXpGTnRXMC9uY2c3OHhsQ29Zdz09>
- Meeting ID: 986 4953 8027 Passcode: 461384

Zoom Dial by your location:

- +1 929 205 6099 (New York), +1 301 715 8592 (Washington DC), +1 312 626 6799 (Chicago), +1 669 900 6833 (San Jose), +1 253 215 8782 (Tacoma), +1 346 248 7799 (Houston)
- Meeting ID: 986 4953 8027 Passcode: 461384

Learning Outcomes

At the end of this class, students should have a good sense for the how the nonprofit sector came into being over time. Students should understand how different theories that explain why we have different types of nonprofits. Students should have a solid understanding about the heterogeneity of the nonprofit sector and understand that the nonprofit sector is really comprised of many different subsectors – each with its own set of management challenges, funding sources, policy issues, and organizational relationships. Students should also be able to conduct research and communicate effectively.

Textbooks

There are two required textbooks:

1. Ott, J. S. & Dicke, L. A. (2012). *The nature of the nonprofit sector*. (3rd Edition). Boulder, CO: Westview Press
2. Salamon, L. M. (2012). *The state of nonprofit America*. (2nd Edition). Washington, D.C.: Brookings Institution Press.

Students are required to use the 7th APA Style Guide for assignments with citations and references. American Psychological Association (2020). *Publication manual of the American Psychological Association*. (7th Edition). Washington, D.C.

Students will need to access additional readings and course content via Canvas.

Workload

A 3 credit, 5-week condensed courses require 7.5 hours of faculty instruction per week and 15 hours of student out of class work per week. In order to meet this requirement, students will need to access asynchronous content in addition to participating in the synchronous class time, and complete various assignments. For more information, see: <https://teaching.uncc.edu/teaching-guides/short-courses-part-term-courses-0>

Course Objectives

Objective	NASPAA Competency	Activities
Understand the role that nonprofits play in public policy and civil society	To participate in and contribute to the policy process	Readings, Videos, Discussion Organizational Profile
Identify the benefits of the tax-exempt status for nonprofit organizations	To articulate and apply a public service perspective	Readings, Videos, Discussion
Use different theories to explore nonprofit sector and charitable giving	To analyze, synthesize, think critically, solve problems and make decisions	Midterm Exam Final Exam
Understand the different subsectors, including: the management challenges, funding sources, policy issues, and organizational relationships	To lead and manage in public governance To articulate and apply a public service perspective	Readings, Videos, Discussion Organizational Profile Midterm Exam Final Exam
To communicate effectively in writing, prepare clear, concise and well-organized written materials tailors to the audience's levels and needs.	To communicate and interact productively with a diverse and changing workforce and citizenry	Organizational Profile Learning Community
To communicate effectively in speech: prepares clear, concise and well-organized speech materials tailor to the audience's level of expertise and needs.	To communicate and interact productively with a diverse and changing workforce and citizenry	Organizational Profile Learning Community

Grades

As noted in the UNCC Graduate Handbook, letters are used to designate the quality of student academic achievement: A Commendable (4.0); B Satisfactory (3.0); C Marginal (2.0); U Unsatisfactory (0.0). Grades will be assigned as follows: 90.00 to 100 = A; 80.00 to 89.99 = B; 70.00 to 79.99 = C; below 70.00 = U. *Please note: I will not round your grade up or down.*

Resources for Students

UNC Charlotte offers a number of services and supports to its students, including: the Center for Graduate Life, the Writing Resources Center, a Counseling Center, a Career Center, and many others. Students are encouraged to utilize these resources, as needed, and may access additional information about these services and supports on the university website (www.uncc.edu). Of particular interest and importance:

- The Center for Graduate Life offers an array of very useful workshops and resources for graduate students. See: <http://gradlife.uncc.edu/>
- The Writing Resources Center (WRC) offers a variety of free services and materials to help students to become more effective writers, including: one-on-one writing tutorials; in-class presentations; online research assistance; peer revision groups; online writing tutorials; and a print library of writing resources. Students are strongly encouraged to utilize the Writing Resources Center, as needed. See: <http://wrc.uncc.edu/>
- The Library offers a variety of services for students, including assistance with research, reference, inter-library loan services and presentation support. The library also has a librarian dedicated to helping students in the Social Sciences: Amanda Binder, 704-687-1771, abinder3@uncc.edu.
- The University Career Center for Work, Service and Internships also provides a variety of services to help students prepare for their careers and participate in experiential learning. See: <http://career.uncc.edu/>
- The Counseling Center offers individual counseling, group counseling, couples counseling, and consultative services at no charge to students. Students come to counseling to get help for a variety of concerns, including anxiety, symptoms of depression, and relationship issues. To make an initial appointment with a counselor, call 704-687-0311. This first session will help you assess your needs with a counselor and make a plan for how best to address your concerns. The Counseling Center also offers outreach programs including prevention, awareness, and education about mental health treatment:
 - <http://counselingcenter.uncc.edu/counseling-and-consultation-services>
- UNC Charlotte is committed to access to education. If you have a disability and need academic accommodations, please provide a letter of accommodation from Disability Services early in the semester. For more information on accommodations, contact the Office of Disability Services at 704-687-0040.

Communication

- This is an online class. By virtue of registering for this course, all students will have access to the Internet, an email account, and Canvas (the learning management software). Please check your UNCC email account regularly, as well as the Canvas website. During the semester, if you have questions or concerns about anything, please do not hesitate to contact me – just send me an email or give me a phone call, and I will get back to you as soon as I can.. Finally, in the event that you will not be attending class, please send me an email or text me beforehand so that I do not keep the class waiting for you to login.

Some Journals & Periodicals

Given the interdisciplinary nature of nonprofit studies, there are many journals (as well as other sources) that publish research about nonprofit organizations. For your convenience, I have listed some of the journals here:

- ◆ Administration & Society
- ◆ American Journal of Community Psychology
- ◆ American Journal of Evaluation
- ◆ American Review of Public Administration
- ◆ Analyses of Social Issues and Public Policy
- ◆ Community Development Journal
- ◆ Evaluation and Program Planning
- ◆ Health & Social Work
- ◆ Journal of Arts Management, Law, and Society
- ◆ Journal of Community & Applied Social Psychology
- ◆ Journal of Community Practice
- ◆ Journal of Community Psychology
- ◆ Journal of Nonprofit Management
- ◆ Journal of Public Administration Research and Theory
- ◆ Journal of Rural Community
- ◆ Journal of Social Issues
- ◆ New Directions for Philanthropic Fundraising
- ◆ Nonprofit and Voluntary Sector Quarterly
- ◆ Nonprofit Management & Leadership
- ◆ Public Administration Review
- ◆ Social Issues and Policy Review
- ◆ Social Problems
- ◆ Social Work
- ◆ Social Work Abstracts
- ◆ Social Work Research
- ◆ The Chronicle of Philanthropy
- ◆ The Foundation Review
- ◆ The Nonprofit Quarterly
- ◆ The Nonprofit Times
- ◆ Voluntas

Some Websites

Given the growth of nonprofit studies, there are many websites with good information for practitioners. For your convenience, I have listed some of the websites here:

- ◆ Action Without Borders: <http://www.idealists.org>
- ◆ Association for Research on Nonprofit Organizations & Voluntary Action: <http://www.arnova.org>
- ◆ Brookings Institution: <http://www.brookings.edu>
- ◆ Catalogue for Philanthropy: <http://www.catalogueforphilanthropy.org>
- ◆ Guidestar/Candid: <http://guidestar.org>
- ◆ Independent Sector: <http://www.indepsec.org>
- ◆ Joseph & Matthew Payton Philanthropic Studies Library at Indiana University: <http://www.ulib.iupui.edu/special/psl/>
- ◆ MAP for Nonprofits: <http://www.mapfornonprofits.org>
- ◆ National Center for Charitable Statistics: <http://nccsdataweb.urban.org>
- ◆ National Center for Nonprofit Boards: <http://www.ncnb.org>
- ◆ National Charities Information Bureau: <http://www.give.org>
- ◆ National Council of Nonprofit Associations: <http://www.ncna.org>
- ◆ Nonprofit Genie: <http://www.genie.org>
- ◆ North Carolina Center for Nonprofits: <http://www.ncnonprofits.org/>
- ◆ Philanthropic Studies Index (PSI) <http://cheever.ulib.iupui.edu/psipublicsearch/>
- ◆ Rockefeller Institute of Government: www.rockinst.org
- ◆ The Center for Excellence in Nonprofits: <http://www.cen.org>
- ◆ The Internet Nonprofit Center: <http://www.nonprofits.org>.
- ◆ Urban Institute: <http://www.urban.org>

Assignments

(1) Exam 1 (25%)

Exam 1 – Due, Saturday, June 12th at 5:00 pm

(2) Exam 2 (25%)

Exam 2 – We will follow the Final Exam Schedule for this exam. The exam will be either June 28th or 29th. The Day and Time will be determined by the Register (TBD).

(3) Discussion Boards (15%). There will be 4 discussion boards:

Week 1: May 24th to May 30th

Week 2: May 31st to June 6th

Week 3: No discussion board

Week 4: June 14^h to June 20th

Week 5: June 21th to June 27th

(4) Profile of a Nonprofit Organization (10%)

Each student is responsible for profiling one nonprofit organization. The purpose of this assignment is for students to learn about a specific nonprofit organization that exists and help contribute to the class discussion. While the organizations may be local or national nonprofits, they must operate in one of the specific sub-sectors that we cover in class (i.e., health, arts and culture, housing and community development, etc.). More information about this assignment will be provided on Canvas.

(5) Learning Communities (25%)

Students will work together in small groups as a learning community and gather research and information about one of the nonprofit subsectors: Health Care, Education, Social Services, Faith Subsectors, Arts & Culture, Housing & Community Development, or Civic Participation & Advocacy Subsectors. More information about this assignment will be provided on Canvas.

Class Schedule and Assignments

Week 1: Introduction to the Nonprofit Sector

1.1 Readings:

- Salamon – Salamon, Chapter 1
- Ott & Dicke - I: Introduction to NPS (1 – 3)
- Ott & Dicke - II: The nonprofit sector's historical evolution.... (4 – 6)
- Ott & Dicke – III: Tax exemption and tax deduction...(7 – 8)

1.2 **May 24th Synchronous class 5:30 to 8:50 pm:**

- Introduction to the class
- 5 Theories for why we have nonprofits
- History, Government Failure, Market Failure (Contract Failure), Pluralism, Solidarity

1.3 Asynchronous Content:

Introduction to Nonprofits
Giving Theories
Expressive vs. Instrumental NPOs
Foundations
Infrastructure Organizations

1.4 Video: None for Week 1

1.5 Discussion Board for Week 1: On Canvas (Too many nonprofits?)

1.6 Exam: None for Week 1

1.7 Assignment Due: None for Week 1

Week 2: Economic, Political, and Community Theories

2.1 Readings:

- Ott & Dicke - IV: Economic Theories of the Nonprofit Sector (9-13)
- Ott & Dicke - V: Political Theories of the Nonprofit Sector (14-15)
- Ott & Dicke – VI: Community Theories of the Nonprofit Sector (16-18)

2.2 **May 31th No Synchronous class (Memorial Day)**

2.3 Asynchronous Content: None for Week 2

2.4 Video: What is Philanthropy?

2.5 Discussion Board for Week 2: On Canvas (Endowments and the Payout Rule)

2.6 Exam: None for Week 2

2.7 Assignment: Organizational Profile (Due Monday, May 31st at 5:30 pm)

Week 3: Health Care, Education, Social Services, and Faith Subsectors

3.1 Readings

- Salamon – Gray and Schlesinger - Chapter 2
- Salamon – Stewart et al. – Chapter 3
- Salamon – Smith – Chapter 4
- Salamon – Chaves – Chapter 9
- Green and Haines - Human Capital Chapter (PDF on Canvas)

3.2 June 7th Synchronous class 5:30 to 8:50 pm:

- Education and Training
- Health
- Social Services

3.3 Asynchronous Content:

- Third Party Government
- Religious and Faith Based
- Welfare Reform
- Human Capital

3.4 Video: None for Week 3

3.5 Discussion Board: None for Week 3

3.6 Exam: Midterm Exam, Due Saturday, June 12th at 5:00 pm.

3.7 Assignment: None due, but start working on your Learning Community

Week 4: Arts & Culture, Housing & Community Development, Civic Participation & Advocacy Subsectors

4.1 Readings

- Salamon – Toepler & Wyszomirski – Chapter 5
- Salamon – Vidal – Chapter 6
- Salamon – Boris & Maronick – Chapter 10
- Green and Haines – CBOs (PDF on Canvas)
- Green and Haines – Cultural Capital Chapter (PDF on Canvas)
- Green and Haines – Financial Capital Chapter (PDF on Canvas)

4.2 June 14th Synchronous class 5:30 to 8:50 pm:

- Arts and Culture
- Housing & Community Development
- Civic Participation and Advocacy

4.3 Asynchronous Content:

- CDCs and CBOs
- Historic Preservation
- Cultural Capital
- Financial Capital

4.4 Video: Dan Palotta: https://www.ted.com/talks/dan_pallotta_the_way_we_think_about

charity_is_dead_wrong?language=en

Video: Sharyl Attkisson: <https://www.youtube.com/watch?v=-bYAQ-ZZtEU>

4.5 Discussion Board for Week 4: On Canvas (Cause Marketing and Transactional Philanthropy)

4.6 Exam: None for Week 4

4.7 Assignment: None due, but keep working on your Learning Community

Week 5: Accountability & Trust, Civil Society, Social Capital, and Innovation

5.1 Readings

- Salamon – Young et al – Chapter 14
- Salamon – Gronberg and Salamon – Chapter 15
- Salamon – Kearns – Chapter 16
- Putnam – Bowling Alone (PDF on Canvas)
- Green and Haines – Social Capital Chapter (PDF on Canvas)
- Eikenbury 2009 (PDF on Canvas)

5.2 June 21st Synchronous class 5:30 to 8:50 pm:

- Accountability and Public Trust
- Civil Society
- Social Innovation

5.3 Asynchronous Content:

- Cause Related Marketing
- Social Capital
- Putnam - Bowling Along
- Social Networks

5.4 Video: Melinda Gates: <https://www.youtube.com/watch?v=GIUS6KE67Vs>

Video: Gordan Decker: <https://www.youtube.com/watch?v=JcR6AP5fzss>

5.5 Discussion Board for Week 5: On Canvas (Accreditation and Government Contracting)

5.6 Exam: None for Week 5

5.7 Assignment: None due, but keep working on your Learning Community

Week 6: Learning Communities and Exam

6.1 Readings : None

6.2 June 28th Synchronous class 5:30 to 8:50 pm:

- Learning Communities Presentations
- Review for Final Exam

6.3 Asynchronous Content: None

6.4: Video: None

6.5 Discussion Board: None

6.6 Exam: Final Exam – Exam Period Set By Registrar

5:00 pm and after for classes starting on Monday, Wednesday or Friday	Wednesday 6/30	6:30 - 9:00 pm
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6.7: Assignment: Learning Community Presentation by 12:00 pm and Reflection by 5:30 pm on June 28th

Important Dates

- May 24, 2021 First Day of Classes
- May 25, 2021 Payment Due Date/cancellation for nonpayment *
- May 25, 2021 Last Day to Add or Drop a Class with no grade * @ 11:59 pm
- May 25, 2021 Last Day to change Grade Type to Audit @ 11:59 pm
- May 25, 2021 Last day to submit a Grade Replacement Request * @ 11:59 pm Policy Information
- May 31, 2021 Memorial Day (No Classes)
- June 14, 2021 Last day to withdraw from course (s) for First Half Term @ 11:59 pm; grade subject to Withdrawal Policy* Policy Information
- June 18, 2021 Grading Available to Instructors for First Half Term
- June 28, 2021 Last Day of Classes
- June 29, 2021 to June 30, 2021 Final Examinations
- June 30, 2021 Last day to apply for Summer graduation *
- July 4, 2021 to July 5, 2021 July 4th Holiday - University Closed
- July 6, 2021 Grades Due by noon for First Half Term

UNCC Policies and Procedures

Classroom Expectations

- This syllabus contains the policies and expectations I have established for MPAD 6310. Please read the entire syllabus carefully before continuing in this course. These policies and expectations are intended to create a productive learning atmosphere for all students. Unless you are prepared to abide by these policies and expectations, you risk losing the opportunity to participate further in the course.

Changes to the Syllabus

- The standards and requirements set forth in this syllabus may be modified at any time by the course instructor. Notice of such changes will be posted on the Canvas website.

Classroom Conduct

- I will conduct this class in an atmosphere of mutual respect. I encourage your active participation in class discussions. Each of us may have strongly differing opinions on the various topics of class discussions. The conflict of ideas is encouraged and welcome. The orderly questioning of the ideas of others, including mine, is similarly welcome. However, I will exercise my responsibility to manage the discussions so that ideas and argument can proceed in an orderly fashion. You should expect that if your conduct during class discussions seriously disrupts the atmosphere of mutual respect I expect in this class, you will not be permitted to participate further.

Non-discrimination in the Classroom

- All students and the instructor are expected to engage with each other respectfully. Unwelcome conduct directed toward another person based upon that person's actual or perceived race, actual or perceived gender, color, religion, age, national origin, ethnicity, disability, or veteran status, or for any other reason, may constitute a violation of University Policy 406, The Code of Student Responsibility. Any student suspected of engaging in such conduct will be referred to the Office of Student Conduct.

Preferred Gender Pronoun

- This course affirms people of all gender expressions and gender identities. If you prefer to be called a different name than what is indicated on the class roster, please let me know. Feel free to correct me on your preferred gender pronoun. If you have any questions or concerns, please do not hesitate to contact me.

Academic Integrity Violations, Including Plagiarism

- All students are required to read and abide by the Code of Student Academic Integrity. Violations of the Code of Student Academic Integrity, including plagiarism, will result in disciplinary action as provided in the Code. Definitions and examples of plagiarism are set forth in the Code. The Code is available from the Dean of Students Office or online.

University policy on Withdrawals

- Students are expected to complete all courses for which they are registered at the close of the add/drop period. If you are concerned about your ability to succeed in this course, it is important to make an appointment to speak with me as soon as possible. The University policy on withdrawal allows students only a limited number of opportunities available to withdraw from courses. It is important for you to understand the financial and academic consequences that may result from course withdrawal.

Students Rights and Responsibilities in Obtaining Disability Accommodations

- Students in this course seeking accommodations to disabilities must first consult with the Office of Disability Services and follow the instructions of that office for obtaining accommodations.

Title IX reporting expectations re: incidents of sexual harassment, sexual assault, dating violence, domestic violence, or stalking

- UNC Charlotte is committed to providing an environment free of all forms of discrimination and sexual harassment, including sexual assault, domestic violence, dating violence, and stalking. If you (or someone you

know) has experienced or experiences any of these incidents, know that you are not alone. UNC Charlotte has staff members trained to support you in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, helping with civil protective orders, and more.

- Please be aware that all UNC Charlotte employees, including faculty members, are expected to relay any information or reports of sexual misconduct they receive to the Title IX Coordinator. This means that if you tell me about a situation involving sexual harassment, sexual assault, dating violence, domestic violence, or stalking, I am expected to report the information to the Title IX Coordinator. Although I am expected to report the situation, you will still have options about how your case will be handled, including whether or not you wish to pursue a formal complaint. Our goal is to make sure you are aware of the range of options available to you and have access to the resources you need.
- If you wish to speak to someone confidentially, you can contact the following on-campus resources, who are not required to report the incident to the Title IX Coordinator: (1) University Counseling Center (counselingcenter.uncc.edu, 7-0311); or (2) Student Health Center (studenthealth.uncc.edu, 7-7400). Additional information about your options is also available at titleix.uncc.edu under the “Students” tab.

Mental Health Services

- It is common for students to experience challenges that may interfere with academic success such as academic stress, sleep problems, juggling responsibilities, life events, relationship concerns, or feelings of anxiety, hopelessness, or depression. If you or a friend is struggling, we strongly encourage you to seek support. Helpful, effective resources are available on campus at no additional cost.
- Visit the Counseling and Psychological Services website at caps.uncc.edu for information about the broad range of confidential on-campus mental health services, online health assessments, hours, and additional information.
- Call CAPS at (704) 687-0311 if interested in scheduling an appointment with a counselor. After-hours crisis support is also available through this phone number.

Copyright

- My lectures and course materials, including presentations, tests, exams, outlines, and similar materials, are protected by copyright. I am the exclusive owner of copyright in those materials I create. I encourage you to take notes and make copies of course materials for your own educational use. However, you may not, nor may you knowingly allow others to reproduce or distribute lecture notes and course materials publicly without my express written consent. This includes providing materials to commercial course material suppliers such as CourseHero and other similar services. Students who publicly distribute or display or help others publicly distribute or display copies or modified copies of an instructor's course materials may be in violation of University Policy 406, The Code of Student Responsibility. Similarly, you own copyright in your original papers and exam essays. If I am interested in posting your answers or papers on the course web site, I will request your written permission.

Sexual Harassment

- All students are required to abide by the UNC Charlotte Sexual Harassment Policy and the policy on Responsible Use of University Computing and Electronic Communication Resources. Sexual harassment, as defined in the UNC Charlotte Sexual Harassment Policy, is prohibited, even when carried out through computers or other electronic communications systems, including course-based chat rooms or message boards.

Recording in the Classroom

- Electronic video, image capture, and/or audio recording is not permitted during class, whether conducted in person or online, unless the student obtains permission from the instructor. If permission is granted, any distribution of the recording is prohibited. Students with specific electronic recording accommodations authorized by the Office of Disability Services do not require instructor permission; however, the instructor must be notified of any such accommodation prior to recording. Any distribution of such recordings is prohibited.

FERPA Notification

- In establishing University Policy 402, Student Education Records, UNC Charlotte adheres to a policy of compliance with the Family Educational Rights and Privacy Act of 1974, also known as FERPA, a federal law

that affords students the following rights with respect to their education records. For details, see the FERPA Annual Notification posted on the Office of Legal Affairs website. All questions concerning this FERPA Annual Notification may be directed to the attention of the Office of the Registrar.

Food Insecurity

- Food insecurity is defined by the USDA as “a lack of access to enough food for an active, healthy life.” Food insecure categories include reduced caloric intake, reduced food quality, lack of variety in diet, disrupted eating patterns, and hunger. Research shows that college students experience food insecurity at higher rates than the American household rate, and that food insecurity can negatively impact academic performance and persistence. In recognition of this problem, UNC Charlotte offers assistance to students facing food insecurity through an on-campus food pantry. The Jamil Niner Student Pantry (JNSP) is located on the east edge of campus at 1224 John Kirk Road. It has regular hours which may change from semester to semester; please see the website at <https://ninerpantry.uncc.edu/> for schedule and details on its services, as well as resources about hunger and food insecurity among college students.

Absences and COVID-19

- Students are encouraged to work directly with their instructors regarding their absence(s). For absences related to COVID-19, please adhere to the following:
- Complete your Niner Health Check each morning.
- If you are sick: If you test positive or are evaluated by a healthcare provider for symptoms of COVID-19, indicate so on your Niner Health Check to alert the University. Submit a copy of your Niner Health Check notification email to your instructors. Upon learning that you have tested positive or have been diagnosed for symptoms of COVID-19, either from your reporting or from Student Health Center testing or diagnosis, representatives from Emergency Management and/or the Student Health Center will follow up with you, and your instructors will be notified of the need for accommodations, as necessary.
- If you have been exposed to COVID-19 positive individuals and/or have been notified to self-quarantine due to exposure, indicate so on your Niner Health Check to alert the University. Representatives from Emergency Management and/or the Student Health Center will follow up with you as necessary. Submit a copy of your Niner Health Check notification email to your instructors. If you need any additional support verifying your absence after you have communicated with your professors, contact Student Assistance and Support Services.
- To return to class after being absent due to a period of self-quarantine, students should submit a copy of their Niner Health Check clearance email to their instructor(s). To return to class after being absent due to a COVID-19 diagnosis, students should submit an online request form to Student Assistance and Support Services (SASS). Supporting documentation can be attached directly to the request form and should be from a student's health care provider or the Student Health Center, clearly indicating the dates of absences and the date the student is able to return to class. Instructors will be notified of such absences.
- If you are absent from class as a result of a COVID-19 diagnosis or quarantine, as instructor I will work with you to develop a plan so you can continue to make progress in the course. The final decision for approval of all absences and missed work is determined by the instructor.